RDA in Brief — End-of-Field Punctuation

245 field: add a period

- 245 00 Fourteen hours
- 245 00 SPSS tutorial: software primer
- 245 00 Is this just for practice?
- 245 02 A history of A.B.C.
- 245 00 Operation "Quick-freeze"

Add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period

- 245 13 … / ‡c collected by Chet Williams
- 245 14 … / ‡c Gabe Alberts, Jr.
- 245 10 … / ‡c painted by Sam Gibson, et al.

246/247 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

250 field: add a period

- 250 -- Fifth edition
- 250 -- Version 3.0, 1999
- 250 -- 2nd ed.
- 250 -- Revised and expanded!

Add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period

- 250 -- … / ‡b edited by C. Davis
- 250 -- … / ‡b revised by Albert Simms, S.P.

260/264 field: end with a period, closing bracket (]), closing parenthesis, question mark, hyphen, or closing angle bracket (>)

- 260 -- …, ‡c 2004
- 264 -2 …, ‡c [between 1849 and 1895]
- 264 -1 …, ‡c ©2010
- 264 -4 …, ‡c ©2010
- 264 -1 …, ‡c 1972
- 264 -4 …, ‡c 1997
- 260 -- … (…, ‡g 1942)

For multipart monographs, serials, and integrating resources that lack a 260/264 ‡c publication date, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

- 264 -1 New York: Billings Press
- 260 -- Chicago, Ill.: Grand N.W.S.

For 264 ‡c copyright dates, do not add a period
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300 field:

- If 490 field is not present, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period; ignore any fields between the 300 and 490/first 5xx when applying this

  ▶ 300 -- ... ; ‡c 24 cm
  500 -- A collection of poetry.

  ▶ 300 -- ... + ‡e 1 CD-ROM (4 3/4 in.)
  500 -- Title from cover.

  ▶ 300 -- ... ; ‡c 3/4 in.
  500 -- Interviews.

  ▶ 300 -- 1 online resource (xvi, 254 pages) :
    ‡b illustrations
    500 -- Title from PDF cover scan.

- If 490 field is present, add a period; also add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period; ignore any fields between the 300 and 490/first 5xx when applying this

  ▶ 300 -- ... ; ‡c 28 cm.
  490 1- Small world series

  ▶ 300 -- ... ; ‡c 4 3/4 in.
  490 1- Audio mystery series

  ▶ 300 -- ... ; ‡c 21 x 27 cm.
  300 -- ... ; ‡c 4 3/4 in.
  490 1- Sing-a-long books

  ▶ 300 -- ... ; ‡c 4 3/4 in.
  490 1- Computers in the classroom series

- If multiple 300 fields are employed for kits or accompanying material, add a period at the end of each 300 field except for the last, even when fields end with an abbreviation/initial with a period or a mark of punctuation other than a period; follow instructions above for punctuating the final 300 field

  ▶ 300 -- ... ; ‡c 21 x 27 cm.
  300 -- ... ; ‡c 4 3/4 in.
  490 1- Sing-a-long books

  ▶ 300 -- ... ; ‡c 4 3/4 in.
  300 -- ... ; ‡c 12 in.
  300 -- ... ; ‡c 28 x 21 cm.
  300 -- ... ; ‡c 13 mm
  500 -- A kit for learning geography.

310/321 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

362 field: end with a period, closing bracket (]), closing parenthesis, question mark, hyphen, or closing angle bracket (>

  ▶ 362 0- Vol. 1, no. 1 (April 1983)-vol. 1, no. 3 (June 1983)

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490 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

5xx field: for most 5xx fields, add a period

- 500 -- Title from cover
- 504 -- Includes bibliographical references (pages 310-325)
- 518 -- ™ Recorded ‡d 1997 April 22-23 ‡p Paradise Studios, Sydney

- For 5xx fields ending with a quotation mark, final punctuation appears within the quotation

- 500 -- "Circulated privately to her friends: not for sale"
- 500 -- "Newly revised for New England!"

- For incomplete 505 fields (first indicator 1) and for 510, 535, 536, 583, and 586 fields, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

- 505 1- volume 1. General observations with tables -- volume 2. Methodology
- 510 0- Industrial arts index
- 536 -- Sponsored by the Advanced Research Projects Agency
- 586 -- National Book Award, 1981

- *Interpretation*: since each note is considered a separate paragraph, double periods at the ends of notes should not appear

- 500 -- Volume 3 translated by G. Silva, Jr
- 500 -- Revised in part from the 2nd edition, published by Barrington.

This document based on LC-PCC PS 1.7.1 (September 2012 update) and, where LC/PCC are silent, ISBD A.3.2 (International Standard Bibliographic Description, consolidated edition, published 2011)