The agenda included 2 topics: a discussion of the OCLC RDA Policy Statement (http://www.oclc.org/us/en/rda/new-policy.htm) and a brief walk through some example AACR2 near copy to try to make it RDA.

### OCLC RDA POLICY, MARCH 2013

Out of our examination of the document, the following are recommended:

1. Although not required to, we decided to upgrade master records to RDA rather than doing the work just in KentLINK.
2. If we run across decent cataloging in AACR2 we will use it.
3. We will allow the encoding level and the quality of the record to determine if an upgrade to full is needed. If we upgrade, we convert to RDA. Minimum level records, for example, will be upgraded to RDA.
4. If we are upgrading or creating a record (using RDA) that is linked to other titles, it is not necessary to go back and upgrade the linked titles to RDA.
5. For AACR1 records, the quality of the records is still the determiner. If the record is poor quality, upgrade to RDA.
6. Productivity will be an initial concern, and perhaps on an on-going one. We will all keep our antenna up.
7. Although ISBD punctuation is not required by OCLC we will prefer entering it. Catalogers are consistently seeing ISBD punctuation in RDA records. We need it for MARC. Reconsider when we go to something different from MARC. [Be sure to code appropriately in desc field when omitting.]
8. We will enter the notes in ISBD order for now, despite what III does to them. We need to find out if RDA defines an appropriate note order. (Seems lots of RDA stuff is buried in an appendix.)
9. If upgrading to full, don’t focus on turning legitimate caps into sentence case for RDA.
10. For original records, follow OCLC policy that prefers sentence case over all caps, even if title is in all caps.
11. These decisions apply to continuing resources also.

Sevim brought several excellent examples of AACR2 near copy that the group worked our way through changing to RDA. It was interesting!

### FOR THE NEXT MEETING

2. Begin discussion on CONSER guidelines